



Please return this form by fax: **+33 2 51 85 61 66** or by postal mail to the following address:  
Société Générale Securities Services – SGSS/SBO/ISS/INS/NAN 32 rue du champ de tir – CS 30812 – 44308 Nantes Cedex 3 - FRANCE

**BENEFICIARY INFORMATION**

*\* mandatory informations*

I, undersigned\*, .....  
Surname and first name or company name

SG Identification number \* : ..... / .....

Represented by: .....  
Surname and first name (for legal entities only)

Acting as: .....  
(for legal entities only)

Address of head office: .....  
(for legal entities only)

Postal address\*: .....

Postcode: ..... City\*: .....

Country\*: .....

Telephone\*: ..... Fax : .....

E-mail : .....

**ORDER DETAILS**

Hereby instruct Société Générale to process:

- the conversion au **bearer form** (the stocks will be electronically transferred and held into your local bank)
- or
- the conversion to **registered shares (specific French stock management – please check with your bank if they are able to receive this kind of shares)**

of ..... shares of ..... (share code  
.....)  
Quantity of shares                      Name of the share                      ISIN code of the share

The conversion will settle on my account / on the company account **which I attach the proof.**

I hereby state that I have read the conditions for the processing of my conversion and transfer application, in particular the tax consequences associated with a conversion to bearer form (page 2), if I choose this holding method.

This order shall expire automatically in two (2) months from its issuance if the order is incomplete; or the Beneficiary does not deliver the documents required by Société Générale to process the conversion or the bank (or company) holding the receiving account cannot be contacted by Société Générale to execute the order. If the account is held in another country than France, the order will expire in three (3) months.

**If your account is held in another country than France, please fill the following information:**

Name of the bank: .....

Bank account number: .....

Contact with the bank: .....

Surname and first name: .....

Telephone\*: ..... Fax : .....

E-mail: .....

**!** **WARNING:** Please retain all documents related to the management of your shares before transfer. They will be needed when determining the tax regime applicable to your transactions.

Date : |\_|\_|/|\_|\_|/|\_|\_|\_|\_|

Signature :

**1. IMPORTANT - EMPLOYEE SHARE OWNERSHIP PLANS:  
CONVERSION TO BEARER FORM, A TAXABLE EVENT****French tax residents**

If your shares result from exercising stock options or acquiring bonus shares, taxable events related to the gain realised from exercising options or acquiring bonus shares include the disposal, transfer, conversion to bearer form or leasing of shares received at the end of the transaction.

For more information, please see the practical guides "*Résidents fiscaux français : Quelle fiscalité pour vos actions gratuites ?*" (French tax residents: taxes on bonus shares) and "*Résidents fiscaux français : Quelle fiscalité pour vos stock-options ?*" (French tax residents: taxes on stock options) available on the website [www.sharinbox.societegenerale.com](http://www.sharinbox.societegenerale.com).

**Non-French tax residents**

Withholding tax is levied on gains realised from exercising stock options and acquiring bonus shares from French sources in accordance with Article 182 A ter of the French General Tax Code. This withholding tax is applied to all beneficiaries not resident in France for tax purposes and who have exercised an activity in France as a salaried employee or director of a company during the period of acquiring the stocks and shares.

Taxable events related to the acquisition gain include the disposal, transfer, conversion to bearer form or leasing of shares.

The deduction of this withholding tax requires an additional period to process your payment, in particular to determine its amount, in accordance with current tax rules, and for the payment of the corresponding amount that will be requested from you.

In addition, depending on your situation, we may contact you in order to determine more precisely the tax arrangements applicable to your gain.

For more information, please see the practical tax guide "*Non-résidents fiscaux français : Quelle fiscalité pour vos gains de source française ?*" (Non-French tax residents: taxes on French-source gains) available on the website [www.sharinbox.societegenerale.com](http://www.sharinbox.societegenerale.com).

**2. DATA PROTECTION**

The information collected and reported in this document is necessary to process your request and is processed and retained in accordance with the general terms and conditions of the securities account agreement.

You have a right of data access, correction, deletion and minimisation, as well as the right to data portability. You may exercise your rights at Societe Generale by e-mail to the following address: [SGSS-PersonalData@socgen.com](mailto:SGSS-PersonalData@socgen.com). You may also lodge a complaint with the French Data Protection Authority (*Commission Nationale de l'Informatique et des Libertés, CNIL*).

**3. CONTACTS**

**Telephone:** +33 (0)2 51 85 67 89 (Phone number without tax surcharge, invoicing depending on your operator contract and the country from which you are calling)

**Fax:** +33 (0)2 51 85 61 66 to place an order  
+33 (0)2 51 85 62 15 for all information

**Postal address:**

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